

## **PASTOR**

**P-2.0000**

### **PURPOSE**

To provide a balanced ministry of preaching, teaching, pastoral care, administrative oversight and organizational direction to the congregation of Second Presbyterian Church, to enable the church to grow to its full potential in membership and in spiritual vitality.

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Purpose

### **ACCOUNTABILITY**

Accountable to Shenandoah Presbytery.

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Accountability

### **RELATIONSHIPS**

Relates to the Session and its various committees as the moderator and administrative officer of the church; relates to the staff as head of staff; relates to the congregation as pastor; relates to Shenandoah Presbytery as a continuing member.

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Relationships

### **RESPONSIBILITIES**

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Responsibilities

#### **1. Worship Ministry**

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Worship Ministry

- a. To plan and conduct worship services, including regular celebrations of the sacraments, in consultation with the Worship and Music Committee and the Director of Music.
- b. To interpret the Word of God in sermons which have application to contemporary life.
- c. To conduct wedding and funeral services.

#### **2. Teaching Responsibilities.**

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Teaching  
Responsibilities

- a. To provide a teaching ministry which will lead to the spiritual growth of the membership and awaken them to their own possibilities for ministry.
- b. To develop the congregation's understanding of the sacraments, especially for those requesting baptism or participating in the Lord's Supper for the first time.
- c. To develop an active youth fellowship program, in cooperation with the Worship and Music Committee and Christian Education Consultant.
- d. To coordinate the Confirmation/Commissioning program of the church, and to instruct other new members who unite with the church.

#### **3. Pastoral Care.**

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Pastoral Care

- a. To provide pastoral services to those who are ill, aged members, and those in crisis situations, and to assist the Session and other members in their related service.
- b. To provide counseling on personal matters as requested.

#### **4. Administration.**

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Administration

- a. To lead and inspire the session, congregation, and church staff in the development and effective operation of a wide range of program activities, and to help recruit, train, and motivate leadership.
- b. To lead, direct, and supervise the church staff, working with the committees to which the staff members relate.
- c. To serve as moderator of the Session, including participation in the work of its committees on an as-needed basis.
- d. To moderate the meetings of the Congregation.

#### **5. Larger Church.**

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Larger Church

- a. To participate in the larger ministry of the church through service in Shenandoah Presbytery, the Synod of the Mid-Atlantic, and the General Assembly.
- b. To support the ministry of local ecumenical groups.

### **CONTINUING EDUCATION**

The Pastor shall be encouraged to attend events for professional development each year. Time off and funds for such events are a required part of the terms of call. Attendance at such events, including payment of costs, shall be reported to the Session, prior to attendance.

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Continuing  
Education

### **TIME**

This is a full time, exempt salaried position. An average work week is assumed to average 50 hours, ordinarily from Sunday through Friday noon.

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Time